

# Childminding Staff



**Location:** Eau Claire Athletic Club (ECAC)

**Job Type:** Full-Time and Part-Time positions available

**Reports To:** Membership and Marketing Manager

**Compensation:** Starting at \$20 per hour

## ***About ECAC***

Eau Claire Athletic Club is committed to providing a welcoming and high-quality fitness and wellness experience. Our childminding team ensures that members can enjoy club amenities knowing their children are in a safe, fun, and nurturing environment.

## ***Position Overview***

Childminding staff are responsible for supervising children in the Childminding Centre, creating an engaging and safe atmosphere while following ECAC's childminding policies. This role requires patience, attentiveness, and a passion for working with children.

## ***Key Responsibilities***

### **1. Child Supervision & Engagement**

- Provide a safe, caring, and interactive environment for children in the Childminding Centre.
- Actively engage in age-appropriate activities such as reading, games, and creative play.
- Supervise play areas to ensure safety and positive interactions among children.

### **2. Safety & Care**

- Follow all childminding policies and procedures to ensure the well-being of children.
- Ensure children are signed in and out properly by an authorized parent or guardian.
- Monitor children for signs of illness or distress and notify the Childminding Lead or parents if needed.

- Keep the Childminding area clean and organized, sanitizing toys and equipment as required.

### **3. Communication & Customer Service**

- Greet parents and children warmly, creating a friendly and professional atmosphere.
- Communicate with parents about their child's experience and any concerns that arise during their visit.
- Report any incidents, injuries, or behavioral concerns to the Childminding Lead and parents as necessary.

### ***Qualifications & Skills***

- Previous experience working with children in childcare, recreation, education, or related settings preferred.
- Strong communication and interpersonal skills to engage with both children and parents.
- CPR and First Aid certification (infant and child) or willingness to obtain.
- Ability to handle multiple children in a group setting while ensuring safety and engagement.
- Must pass a criminal record check with vulnerable sector screening.
- Availability to work flexible shifts, including evenings and weekends.

### ***Why Join ECAC?***

- Be part of a fun, supportive, and active work environment.
- Gain valuable childcare experience in a professional setting.
- Opportunities for growth and professional development.
- Competitive hourly pay with potential for additional benefits for full-time employees.

If you have a passion for working with children and want to be part of a dynamic team, we'd love to hear from you!